



BYLAWS OF IOTA LAMBDA SIGMA

ARTICLE I. THE SOCIETY

Section 1. Mission Statement

Iota Lambda Sigma is an Honorary Professional Society dedicated to scholarship and excellence in education, business, and industry workforce development. The Society as a community of professionals dedicated to worthy ideals:

- A. Recognizes scholarship and excellence in workforce development.
- B. Promotes the development and dissemination of worthy educational ideals and practices in workforce development.
- C. Enhances the continuous professional growth and leadership of its diverse membership.
- D. Fosters inquiry and reflection on significant educational and training issues.
- E. Maintains a high degree of professional fellowship.

Section 2. Society Year

The Society Year shall begin on December 1 and end on November 30.

Section 3. Categories of Membership

- A. The Society recognizes several categories of members: regular, life, emeritus, and honorary. Only regular, life, and emeritus members are considered active members.
- B. Regular, life, and emeritus members are entitled to full Society benefits, including the right to register opinions, vote in Society affairs, and run for offices for which they are otherwise qualified.

ARTICLE II. OFFICERS OF THE SOCIETY

Section 1. Eligibility

Eligibility for election as an officer of the Society shall be as follows:

- A. General qualification. Only active members of the Society shall be eligible for election.

- B. Honorary members are not eligible for election to office.
- C. No more than two Grand Chapter officers may be elected from the same chapter.
- D. Candidates for the position of Vice Chairperson of the National Advisory Council shall be nominated by the local chapter who has submitted an annual report and whose turn it is to be represented at the national level in accordance with the alphabetical listing of all chartered chapters. Such nominations should be forwarded to the National Headquarters at least 30 days prior to the Grand Chapter Annual Meeting. In the case that there are no eligible candidates in the identified chapter, that chapter shall be bypassed and the next chapter in alphabetical order may provide candidates for the Vice Chairperson of the National Advisory Council.

Section 2. Election

- A. Vice Chairperson of the National Advisory Council. Each year the Nominations Committee shall review the eligible candidates for Vice Chairperson of the National Advisory Council and nominate one to the Grand Chapter.
- B. Grand Chapter Executive Secretary-Treasurer. At the end of the second year of the three year term, the Executive Board shall seek qualified candidates for the position of Grand Chapter Executive Secretary-Treasurer. The candidates will be reviewed and one will be elected by the Executive Board to serve the next three year term.
 - 1. The Executive Secretary-Treasurer may be elected by the Executive Board to serve consecutive three-year terms.
 - 2. In the event that the Executive Secretary-Treasurer desires to leave office early, written notification of resignation shall be transmitted to the Executive Office 90 days prior to the Grand Chapter Annual Meeting.
 - 3. If the Executive Board loses confidence in the person holding that office of Executive Secretary-Treasurer, the Executive Board has the right to ask for that officer's resignation. In the event that the Executive Board does take such action, written notification shall be transmitted to the Executive Secretary-Treasurer 90 days prior to the Grand Chapter Annual Meeting.
 - 4. If the office is vacated for any reason, the Executive Board shall appoint a member of Iota lambda Sigma to serve the unexpired term.
- C. A majority of the votes cast shall be necessary to elect. In case of a tie vote, the presiding officer of the respective bodies shall have the deciding vote.
- D. The officers of the Grand Chapter and National Advisory Council, except for the Executive Secretary-Treasurer, shall advance annually as specified in Article IV, Section 1 of the Constitution.

Section 3. Vacancies in Offices

Should any Grand Chapter officer position become vacant during the Society year, the Executive Board shall fill the vacancy by majority vote. That officer shall hold the position as though elected by the Grand Chapter.

Section 4. Installation

The elected officers shall be installed during the Grand Chapter Annual Meeting and shall take office immediately thereafter.

Section 5. Duties

The duties of the officers shall be as follows:

- A. The Grand Chapter President shall be the Chief Executive of the Society, preside at all Grand Chapter meetings, preside at all meetings of the Executive Board, appoint all committees, and represent the Society at official functions.
- B. The Grand Chapter Vice President shall preside at meetings in the absence of the Grand Chapter President, assist with the development and installation of new chapters, assist with the nurturing of chapters, assist with policy development and implementation of policies, and represent the Society at official functions.
- C. The immediate Past-President shall advise the President and the Executive Board, represent the Society at official functions, and chair the nominations committee.
- D. The Executive Secretary/Treasurer shall:
 - 1. Preserve documents and records including Constitution and Bylaws; rituals; initiations; proceedings of Grand Chapter meetings, National Advisory Council meetings, and Executive Board meetings; and receipts and expenditures of the Society.
 - 2. Conduct the business of the Society including:
 - a. Signing necessary legal documents and contracts pursuant to the dictates of the Executive Board.
 - b. Arranging for audits of the records.
 - c. Completing and forwarding charters.
 - d. Receiving and safeguarding funds of the Society and any other powers or duties with respect to the Society funds as are delegated by the Executive Board.
 - e. Paying authorized warrants.
 - f. Preparing the budget in conjunction with the Executive Board.
 - g. Making reports.
 - h. Issuing notices.
 - i. Requesting annual reports.
 - j. Coordinating the activities of the committees.
 - 3. Supervise the publications of the Society.
 - 4. Coordinate preparations for the Annual Meeting.
 - 5. Act as secretary to the National Advisory Council.
 - 6. Manage the National Headquarters.
 - 7. Fulfill such duties as may be designated by the Executive Board.
- E. The National Advisory Council Chairperson shall preside at all regular and special meetings of the National Advisory Council, submit reports and recommendations to the Grand Chapter, and represent the Society at official functions.

F. The National Advisory Council Vice Chairperson shall preside in the absence of the chairperson and represent the Society at official functions.

Section 6. Impeachment

Impeachment of an officer of the Society shall be for cause.

- A. Impeachment shall occur when a petition calling for such is signed by a majority of chapters in good standing, the Grand Chapter, or by the members of the Executive Board.
- B. After a hearing conducted according to Executive Board policy, impeachment shall be sustained only if there is at least a two-thirds (2/3) favorable vote of one of the groups not initiating the proceedings except that the registered voting membership at a Grand Chapter meeting may both impeach and reject or sustain.
- C. If sustained, the impeached officer is removed from office and shall cease to be an officer of the Society.

Section 7. Executive Board

- A. The duties of the Executive Board shall include but not be limited to:
 - 1. Setting standards for the establishment of chapters.
 - 2. Reviewing applications for chapters.
 - 3. Granting charters.
 - 4. Providing uniform rituals.
 - 5. Acting in all cases of emergency where questions of policy or procedure need to be decided between sessions of the Grand Chapter.
 - 6. Authorizing employment of secretarial help for its officers as may be necessary.
 - 7. Authorizing purchases of supplies and equipment as may be necessary.
 - 8. Reporting its official acts to the Grand Chapter.
 - 9. Supervising and safeguarding funds of the Society. Selecting auditors for the Society.
 - 10. Providing for the investment of the Society's permanent funds or delegating any of said duties with respect to Society funds to the Executive Secretary-Treasurer.
 - 11. Reviewing and approving the budget to be submitted by the Budget Committee.
 - 12. Acting as a clearinghouse for the problems of chapters of the Society.
 - 13. Assigning appropriate responsibilities to the officers.

14. Being responsible for all publications.
 15. Nominating a qualified applicant for the position of Executive Secretary-Treasurer.
 16. Recommending to the Grand Chapter changes to the annual dues structure.
 17. Transacting such other business as pertains to the welfare of the Society.
- B. The Executive Board shall hold at least two meetings each Society year.

ARTICLE III. SOCIETY MEETINGS

Section 1. Grand Chapter Meetings

- A. The Executive Secretary-Treasurer shall notify each chapter of the time and place of Grand Chapter meetings. Each active chapter shall elect one voting delegate and may elect one or more non-voting delegates who may serve as alternates. The delegate and alternates must be active members of the chapter they represent. The name of the delegate shall be entered on the chapter's Annual Report. If there is a substitute after the Annual Report, a letter signed by the Chapter President or Secretary shall be forwarded to the Society Headquarters no later than October 1. One copy of the letter shall be presented to the person(s) elected.
- B. The Executive Secretary-Treasurer shall compile a complete list of all representatives to the Grand Chapter and have it available at the Grand Chapter Meeting.
- C. The deliberations of the Grand Chapter shall be recorded via arrangements made by the Executive Secretary-Treasurer. A summary or minutes of the proceedings shall be published as soon as possible following the Grand Chapter Meeting.

Section 2. National Advisory Council Meetings

- A. The National Advisory Council shall meet at least one time a year, usually before the Grand Chapter Annual Meeting.
- B. The Executive Secretary-Treasurer shall notify each chapter of the time and place of the National Advisory Council Meeting. Each active chapter shall elect two voting delegate who are active members of the chapter they represent. The names of the representatives shall be entered on the chapter's Annual Report. If there is a substitute after the Annual Report, a letter signed by the Chapter President or Secretary shall be forwarded to the Society Headquarters no later than October 1. One copy of the letter shall be presented to the person(s) elected.
- C. The deliberations of the Grand Chapter shall be recorded via arrangements made by the Executive Secretary-Treasurer who acts as the secretary to the National Advisory Council.
- D. A summary or minutes of the proceedings shall be reported by the National Advisory Council Chairperson at the next Grand Chapter Meeting.

Section 3. Executive Board Meetings

- A. The Executive Board shall meet at least two times a year and more often if the needs of the Society dictate.
- B. The meeting shall be open to all active members who wish to attend unless the Executive Board goes into an executive session to discuss a sensitive issue.
- C. A quorum of four officers must be in attendance.
- D. A summary or minutes of the proceedings shall be prepared and maintained as an official record by the Executive Secretary-Treasurer.

ARTICLE IV. COMMITTEES

Section 1. Appointments

The President shall appoint members to all committees except where committee membership is identified in the Constitution or Bylaws.

Section 2. Announcement of Appointments

Committee appointments will be announced to the membership in the next publication of *The Communicator* after the date of appointment.

Section 3. Standing Committees

- A. Budget. Membership includes the President, immediate Past President, and Executive Secretary-Treasurer. Others may be appointed at the discretion of the President.
- B. Constitution and Bylaws. Membership includes the Chairperson of the National Advisory Council and the Executive Secretary-Treasurer. Others may be appointed at the discretion of the President.
- C. Annual Meeting. Membership includes the Vice President, Chairperson of the National Advisory Council, and the Executive Secretary-Treasurer. Others may be appointed at the discretion of the President.
- D. National Advisory Council Meeting. Membership shall include the Chairperson of the National Advisory Council, Vice Chairperson of the National Advisory Council, and the Executive Secretary-Treasurer.
- E. Nominations. The Chair is the immediate Past-President. Two other past presidents appointed by the President serve as the other members of the committee.
- F. Ritual. Membership shall include the Grand Chapter Past President and the Vice Chairperson of the National Advisory Council. Others may be appointed at the discretion of the President.

Section 4. Ad Hoc Committees

Each ad hoc committee shall be established by the Executive Board and shall be discharged by the President upon completion of its task. An ad hoc committee shall have at least two members.

Section 5. Standing Committee Responsibilities

Each standing committee shall make a report to the Executive Board.

- A. The Budget Committee shall prepare the budget for review by the Executive Board; and make budget, dues, and fees recommendations to the Executive Board.
- B. The Constitution and Bylaws Committee shall study written proposals for amending the Constitution and Bylaws, prepare a report of recommendations to the Executive Board, and present the report to the Grand Chapter for action.
- C. The Annual Meeting Committee shall plan all Society Grand Chapter meetings and report to the Executive Board.
- D. The National Advisory Council Committee shall plan all National Advisory Council meetings and report to the Executive Board.
- E. The Nominations Committee shall consider nominations for Vice-Chairperson of the National Advisory Council and present a nomination for that office to the Grand Chapter at the Annual Meeting.
- F. The Ritual Committee shall consider changes to the ritual and present recommendations to the Executive Board to consider and the Grand Chapter to approve.

ARTICLE V. CHAPTERS

Section 1. Establishment

Charters are granted by the Executive Board.

- A. Charters may be granted to degree-granting institutions engaged in the preparation of workforce development personnel including vocational, occupational, and technical educators, training and development professionals, and others who will be engaged in the education of workforce development professionals.
- B. Charters may be granted to groups of workforce development professionals who are qualified for membership but are not affiliated directly with educational institutions.
- C. An installation fee as determined by the Grand Chapter shall be remitted to the Society Headquarters prior to the date of installation.

Section 2. Petitioning for a Chapter

- A. Any group of fifteen or more students and/or professionals may petition for a charter as a Chapter of Iota Lambda Sigma. The petitioners may be located in and associated with an institution of higher learning or they may be a group of professionals from a

geographical area. All prospective members must be eligible for membership as defined in Article VI of the Bylaws.

- B. Petitioners for a chapter shall request a petition form from the National Headquarters, fill it out, and return it to the Grand Executive Secretary Treasurer.
- C. The Grand Chapter Executive Secretary-Treasurer shall notify, in writing, the Grand Chapter President of the request for charter no later than thirty days after the receipt of the petition. The President shall appoint a committee of two Grand Chapter officers to investigate the petition and file a report with the Executive Board within sixty days.
- D. Upon review of the investigating report and if favorably impressed, the Executive Board may grant the charter.

Section 3. Nomenclature

Letters of the Greek alphabet shall be used to designate chapters located at institutions. Names of the other chapters shall be approved by the Executive Board.

Section 4. Installation Ceremony

- A. The installation ceremony shall be performed by a Grand Chapter Officer in accordance with the ritual approved by the Grand Chapter. Half the travel expenses for the installing Grand Chapter officer shall be paid by the new chapter.
- B. At the close of the installation, the installing officer shall send a complete list of the charter members and the officers to the National Headquarters.

Section 5. Chapter Bylaws

- A. Each chapter shall adopt its own bylaws which shall be in keeping with the provisions of the Constitution and Bylaws of Iota Lambda Sigma.
- B. A current copy of the Bylaws as adopted by each chapter shall be filed with the National Headquarters where it shall be available for inspection by the Grand Chapter.

Section 6. Election and Installation of Chapter Officers

Each chapter shall elect officers who are active members of both the Society and the local chapter.

- A. Method of Election. Chapter officers for the ensuing term may be elected during any regular meeting of the chapter, through a ballot mailed to all active members, or through a combination of both methods.
- B. Time of Election. Officers shall be elected and installed not later than July 1.
- C. Officers. Chapter officers shall include a President, Vice-President, Secretary, Treasurer, and a Historian. The Secretary and Treasurer position may be combined as Secretary-Treasurer. Additional officers as indicated in the chapter bylaws may be elected at the discretion of the chapter.

Section 7. Duties of the President

- A. Preside at all meetings, regular and special, as well as meetings of the executive committee.
- B. Appoint committees subject to the advice and consent of the executive committee.
- C. Perform the duties specified in the chapter bylaws.

Section 8. Duties of the Vice President

- A. Preside in all meetings in the absence of the President.
- B. Assume the duties of President should a vacancy occur in that office.

Section 9. Duties of the Secretary

- A. Keep correct minutes of all meeting of the chapter and executive committee.
- B. Handle incoming chapter communications including that from the Grand Chapter Executive Secretary-Treasurer. Prepare and process outgoing correspondence as assigned by the executive committee.
- C. Keep accurate record of the chapter membership.
- D. Prepare and submit an Annual Report to the National Headquarters on or before October 1 of each year.

Section 10. Duties of the Treasurer

- A. Receive all moneys as may be received by the chapter.
- B. Make disbursements upon order of the chapter.
- C. Keep an accurate account of monies received and expended.
- D. Provide for the safekeeping of all chapter funds.
- E. Forward new membership application forms along with the National Headquarters initiation fees within 30 days of initiation.

Section 11. Duties of the Historian

It shall be the duty of the Historian to maintain and preserve a complete history of the chapter and its members.

Section 12. Chapter Executive Committee

- A. Each chapter shall have an executive committee that consists of all chapter officers. Others may be included as identified in the chapter's bylaws.
- B. The executive committee shall plan and coordinate the chapter's business, to carefully

consider all recommendations for active and honorary membership, and assure the welfare of the chapter.

Section 13. Inactivation of a Chapter

- A. Any chapter not filing an Annual Report with the National Headquarters for two consecutive years shall be placed on probation and be so notified by the Executive Secretary-Treasurer.
- B. The Executive Secretary-Treasurer shall annually present a list of all chapters on probation to the Grand Chapter during the Grand Chapter Annual Meeting. If after a period of probation of one year, the local chapter has not filed an Annual Report, the Executive Secretary-Treasurer shall report announce the findings at the next Grand Chapter Annual Meeting and move that the chapter be inactivated and its charter recalled. A two-thirds vote of the Grand Chapter is required to approve the motion.
- C. The inactivated chapter's Greek letter nomenclature will not be used again unless the chapter is reinstated.

Section 14. Reinstatement of an Inactivation Chapter

After a charter has been inactivated, a chapter may be reinstated by the Executive Board if it meets the following conditions:

- A. A group of fifteen or more students and/or professionals may petition for reinstatement of an inactivated chapter of Iota Lambda Sigma. The petitioners may be located in and associated with an institution of higher learning and/or they may be a group of professionals representing the same geographical area which the inactivated chapter represented. All prospective members of such a group must be eligible for membership as defined in Article VI of the Bylaws.
- B. Petitioners for reinstatement shall request a reinstatement form from the National Headquarters, fill it out, and return it to the Executive Secretary-Treasurer.
- C. The Executive Secretary-Treasurer shall notify, in writing, the Grand Chapter President of the request for reinstatement no later than thirty days after the receipt of the petition. The President shall appoint a committee of two Grand Chapter officers to investigate the petition and file a report with the Executive Board within sixty days.
- D. Upon review of the investigating report and if favorably impressed, the Executive Board may grant the reinstatement.

ARTICLE VI. MEMBERSHIP

Section 1. General Qualifications

- A. Practitioners from secondary career & technical education are eligible for membership. They may represent any area identified as Career Technical Education in the most recent authorization of Perkins legislation. Further related areas in secondary education may include applied academics, administration, career education, guidance, school-to-work, and tech prep.

- B. Practitioners from post-secondary and higher education from any position in adult education that is directly involved in career skills training are eligible for membership. These include:
 - 1. Faculty, students, and administrators from accredited technical schools/colleges and community colleges offering skill-based programs directed toward career enhancement.
 - 2. Faculty, students, and administrators from accredited four year colleges and universities that offer undergraduate and/or graduate studies in any area of adult, industrial, technical, occupational, and vocational education.
 - 3. Professionals from alumni placement, human resources development, and workforce development.

- C. Persons from business and industry who are involved from the broad spectrum of involvement in career skills development are eligible for membership. These include:
 - 1. Members of local advisory committees and state advisory councils.
 - 2. Cooperative education employers, coordinators, and judges of vocational student organization competitive events, and other supporters of school-based workforce development programs.
 - 3. Apprenticeship instructors and coordinators, human resource development professionals, training and development personnel, and managers who are active supporters of additional training for their employees.

- D. All applicants for membership must have:
 - 1. Demonstrated professional excellence.
 - 2. Expressed intention to continue to support the field of workforce development.
 - 3. Manifested desirable personal qualities.
 - 4. Demonstrated evidence of leadership attributes.

- E. Invitation to membership in an active chapter shall be dependent upon fulfillment of the following qualifications without regard to race, age, color, religion, sex, or disabling condition.

Section 2. Qualifications for Undergraduates

- A. No less than sophomore standing (the equivalent of at least 30 semester hours or 50 quarter hours earned the end of the term prior to the time of initiation).
- B. At least twelve semester hours (or the equivalent) of vocational and technical education, occupational education, or workforce development courses completed.
- C. A grade point average of not less than a "B" (i.e., 3.0 out of 4.0) based on the total previous college record of the student.

Section 3. Qualifications for Graduate Students

- A. Regular graduate admission status in a degree within an accredited college or university.
- B. Completion of six (6) or more semester hours (or equivalent) of graduate work in the same institution applicable to degree program in which the student is enrolled.
- C. At least twelve (12) semester hours (or the equivalent) of vocational education, occupational education, or workforce development courses completed.
- D. A cumulative grade point average on all graduate courses undertaken of at least 3.25 out of 4.00.

Section 4. Qualifications of Other Applicants

- A. Faculty status at an institution of higher learning, or
- B. Demonstrated outstanding proficiency a professional practitioner in workforce development.

Section 5. Qualification for Honorary Membership

- A. A record of distinguished service to the cause of workforce development, career and technical education, or occupational education.
- B. No chapter may elect more than two (2) persons to honorary membership during any one Society year.
- C. A person approved for an honorary membership shall be initiated according to the appropriate ritual.

Section 6. Election to Membership. The committee on membership of the local chapter shall present the names of persons found eligible for consideration to:

- A. The chapter executive committee.
- B. A favorable vote of a majority of the group voting is required for election.

Section 7. Local Chapter Requirements. Each chapter may increase requirements for eligibility for membership if so specified in the chapter bylaws.

Section 8. Initiation. All candidates for membership shall be duly initiated using the official Society ritual and shall sign the permanent Chapter Roll, giving permanent address. Within 30 days of initiation, required information concerning each initiate together with the required fees must be forwarded to the National Headquarters.

Section 9. Active Membership. A person who has become a member of Iota Lambda Sigma is an active member of a chapter and the Society as long as both Society and local chapter dues are paid. A member may not pay local chapter dues only.

Section 10. Members-at-Large

- A. An active member who has been affiliated with a chapter which has become inactive, or ceases to exist as a chapter, will automatically become a Member-at-Large. The member must have all dues paid prior to transfer to Member-at-Large status.
- B. Members-at-Large may be represented on the National Advisory Council by two delegates and at the Grand Chapter meetings by one delegate. Representatives to both bodies shall be nominated and elected by Members-at-Large at the beginning of the National Advisory Council meeting. They shall serve for one year.

Section 11. Numbering of Members. The National Headquarters will assign the Chapter Roll Number to a new initiate when the initiation report is received. Chapter Roll Numbers of deceased or dropped members will not be reassigned to new members.

Section 12. Membership Card and Certificate of Initiation. Each initiate shall be entitled to receive an official membership card and an official certificate of membership. Replacements may be purchased at cost from the National Headquarters.

Section 13. Membership Key. Each new initiate shall be entitled to receive the official key, provided all Society and local chapter fees have been paid. The key may be purchased only through the National Headquarters.

Section 14. Transfer of Membership between Chapters. An active member of the Society may transfer membership from one chapter to another by petitioning the National Headquarters. If the member is in good standing with all local and Society dues paid, the petition will be approved and the two chapters involved will be notified that the transfer has been completed.

Section 15. Involuntary Suspension of Individual Members

- A. A member may be suspended for cause. A two-thirds (2/3) vote of the chapter executive committee is required for suspension of chapter membership and a two-thirds (2/3) vote of the Executive Board is required for suspension of Society membership.
- B. Any member, who fails to pay any assessment of dues which has been regularly levied by the chapter or by the Grand Chapter after a two year period of time, will be involuntarily suspended. To reactivate this suspension the member must pay the present year's dues, together with any other assessments which may have been levied in the interim.

Section 16. Expulsion

- A. Any member who has been guilty of any violation of the fundamental principles of this Society as expressed in the Constitution and Bylaws and in the adopted ritual, may be required to appear before the local chapter executive committee to show cause why the member should not be expelled from membership.
- B. After giving the summoned member an opportunity to present a defense, a secret ballot shall be taken by the executive committee and upon three-fourths vote of at least four members present, the member shall be expelled from the Society and shall forfeit all rights and privileges of membership.

- C. The chapter secretary shall immediately notify the Executive Secretary-Treasurer who shall include this item in the Annual Report at the Society.

ARTICLE VII. FINANCES

Section 1. Finances

- A. The Executive Board shall recommend all fee structures to cover dues, initiation fees, charters, etc. to the Grand Chapter at its Annual Meeting. Upon approval by majority vote of those in attendance, the new fee structures immediately become effective.
- B. Each chapter has the authority to set its own fee structures in accordance with its bylaws.

Section 2. Grand Chapter Dues

- A. Members will be billed each August for the following twelve months for both Society and local chapter dues. Dues not received at the National Headquarters prior to November 1 will be in arrears.
- B. Chapter dues will be paid to chapters who have filed their Annual Reports for the current year by November 1.
- C. When a change of chapter dues is made by the chapter, the chapter secretary must notify the National Headquarters by July 1 of each year so adjustments may be made in the statements mailed to the members in August.

Section 3. Life Memberships

- A. Life Memberships shall be available by application to the Grand Chapter to a member who has a minimum of five consecutive years of active membership. All fees are payable with the application to the Grand Chapter.
- B. The local chapter will be reimbursed one-half of each applicant's Life Membership fee. After paying Life Membership dues, a Life member does not have to pay local or national dues.
- C. A Life membership card will be sent to the individual member from the Grand Chapter.
- D. The fee is based upon the chronological age of the member. The fees are established by the Grand Chapter, on recommendation of the Executive Board.

Section 4. Emeritus Membership

- A. Any member reaching the age of 65, or is retired due to disability prior to age 65, may apply to the Grand Chapter for Emeritus Membership. The member must have been a current dues paying member for a minimum of five years preceding the application.
- B. A member retired due to a disability must provide proof that the disability terminates both present and future employment. Emeritus membership retains all rights and privileges of regular membership with no further assessments.

Section 5. Compensation of the Grand Chapter Executive Secretary-Treasurer

The Grand Chapter Executive Secretary-Treasurer shall receive an annual honorarium in an amount that is determined by the Executive Board. The honorarium shall be over and above the actual expenses for equipment, supplies, postage, printing, etc.

Section 6. Officer Expenses

The Grand Chapter shall reimburse the allowable expenses incurred by the Executive Board in the performance of official fraternity business.

**ARTICLE VIII.
AMENDMENTS OR REVISIONS TO BYLAWS**

The Bylaws may be amended or revised at a Grand Chapter Annual Meeting by a majority vote of the members present provided that the amendment or revision has been submitted to the Grand Chapter Executive Secretary-Treasurer by an active chapter or the Executive Board on or before September 1 and that the proposed amendment or revision has been announced by the Grand Chapter Executive Secretary-Treasurer to local chapter thirty (30) days in advance of the annual meeting.

Approved by the Grand Chapter on _____

Grand Chapter President

Grand Chapter Executive Secretary-Treasurer

Grand Chapter Vice President

Grand Chapter Past President

Grand Chapter NAC Chair

Grand Chapter NAC Vice Chair